

# HOW TO PLATTE / EN

## Welcome to the Platte!

**The Plattenladen is run by us - the PLK / PlattenLaden-Kollektiv e.V. - and runs on a voluntary basis > completely uncommercial and independent. We organise and sort the spare parts, take care of the maintenance and extension of the rooms, look after the open self-help workshop and repair tools. We pay the rent for the room through membership fees. Tools and all other great things are financed by donations.**

**Those who use the Plattenladen should note the following:**

## CODE OF CONDUCT

- Always remember that we are sharing the space.
- Be considerate and kind to each other.
- The Plattenladen is not a place for sexism, racism, homophobia,... Respectful and non-discriminatory interaction is important to us.
- Help us to leave the Plattenladen clean and tidy: Put the tools back, keep the workbenches clear, wash the dirty dishes, clean the toilet, sweep the room once at the end of the day,...
- Only take up as much space as you really need and don't put your building projects in the way. ≠
- Be careful not to get too noisy [e.g. don't use a flex with the windows open after 8pm]. Families live in the house next to the yard and we value good neighbourliness.
- Think about safety at work! We have safety goggles, ear protection, welding masks, work gloves, clothes to put on if necessary and a first aid kit for emergencies.
- Some machines [e.g. drill press, flex, saws, welding equipment, etc.] can be dangerous. They should therefore be operated with care and only after instruction.
- Use the tools with care and only if you know exactly how they work [or after instruction]. Make sure you always use the right tool [e.g. no bits that are too small] so that the tool wears out less quickly. The marked special bicycle tool is only meant for certain applications and will break if used incorrectly.
- If something breaks on you, be responsible and let us know or replace it yourself promptly.
- If you have questions about how something works, just talk to us!

## SELF-HELP WORKSHOP

- We are not a regular workshop and therefore do not do any commissioned work.
- Everyone works on their own bikes and projects. We only help out if you explicitly ask us [and if we feel like it].
- We are on hand to answer questions and, if necessary, give instructions on the rooms and the use of tools.
- If you want, we can give you tips and tricks on how to repair things. However, we are not trained bicycle mechanics. Even our repair tips may not work sometimes or we ourselves may not be sure how best to solve a problem.
- Since we run the workshop on a voluntary basis in our spare time, we cannot guarantee the dates for the open self-help workshop. If none of us has free capacities, the date will unfortunately be cancelled. Check our website before visiting to see if the workshop is open: [www.plattenladenkollektiv.de](http://www.plattenladenkollektiv.de)

## CONSTRUCTION PROJECTS

- The temporary storage of personal building projects in the workshop should be as short as possible [or avoided] and agreed with the collective.
- Write your name, mobile number and date on your building projects. Anything that sits untouched for more than a month can be collectivised.
- If there is free capacity, construction project groups that are not part of the PLK can use the workshop for a maximum of 3 months on their own responsibility and for a donation, in consultation with the collective and after an introduction to the rooms.

## DONATIONS

- The Plattenladen operates on a donation basis.
- Room rental, electricity, waste disposal, tools, welding wire/gas, flex discs, grease, oil, paint, spare parts, food [KüFA], etc. cost money. If you use or install something, drop - unless explicitly stated - a contribution you think is appropriate into our donation machine. If you are not sure what might be appropriate, just talk to us.
- Remember: The more donations we receive, the more possibilities we have to buy new tools for the workshop, the more motivated the collective becomes :-)
- If you don't have any money, you can also support us in other ways.

## MEMBERSHIPS

- „Plattis“ are members of the collective. They join the collective, keep up to date via the internal mailing list, pay their membership fees on time, take part in the plenums and clean-up days, have a key, take care of the workshop together and agree with or follow these guidelines.
- If you want to become part of the workshop collective, write us an email to [plattenladen@systemli.org](mailto:plattenladen@systemli.org), you will be put on the waiting list and we will inform you about further details. New „Plattis“ are accepted at irregular intervals, depending on available capacity. Those who have introduced themselves in the plenum and have been accepted into the collective will be assigned a patron who will instruct them in all important things and be available for questions.
- If you think the Plattenladen is great and worth supporting [but don't want to become a „Platti“], you can contribute to the maintenance of the workshop with any monthly contribution and become a supporting member. Just send an email to [plattenladen@systemli.org](mailto:plattenladen@systemli.org).

**Have fun in the Plattenladen!**